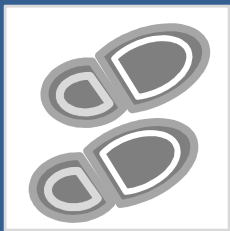


# 6

## Steps to Effective Problem-Solving & Decision Making at the Workplace

**Anticipate & Identify Problems**



**Generate & Evaluate Solutions**



**1**

Recognise a Problem Area

**2**

Describe & Assess the Impact of the Problem

**3**

Generate Creative Ideas to Solve the Problem

**4**

Evaluate All the Ideas for Possible Solutions

**Make a Decision & Take Responsibility**

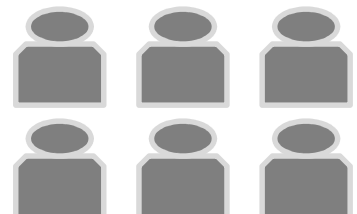


**5**

Select the Best Solutions & Devise a Plan to Implement Them

**6**

Evaluate & Take Ownership of the Solution Implemented



**We are Effective Problem-Solvers & Decision Makers !**